Midwinter SMSF SoA Template

Last updated on: 8th November 2022

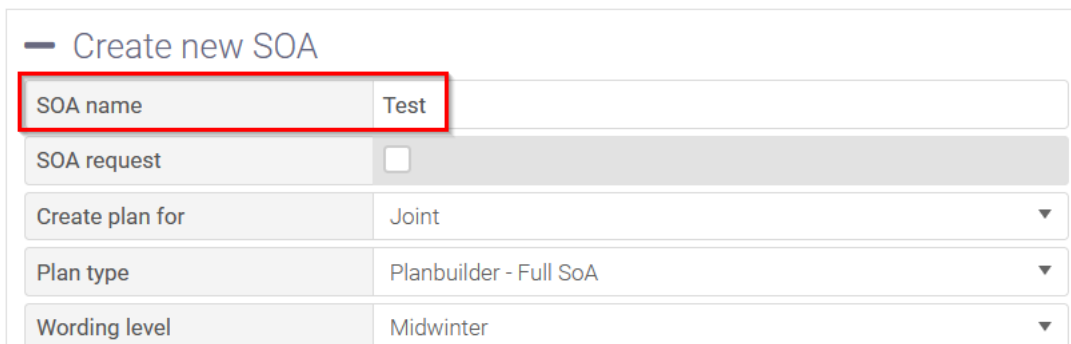# Contents

Introduction

Midwinter has created a new SMSF SoA template where advice can be provided specifically for a SMSF entity. The report can be generated via Planbuilder. In the SMSF SoA template, we have added the existing SMSF recommendations from the standard Midwinter SoA template and in addition, we have added new SMSF recommendations within the SMSF SoA template. This guide will provide instructions on how to generate the report via Planbuilder.
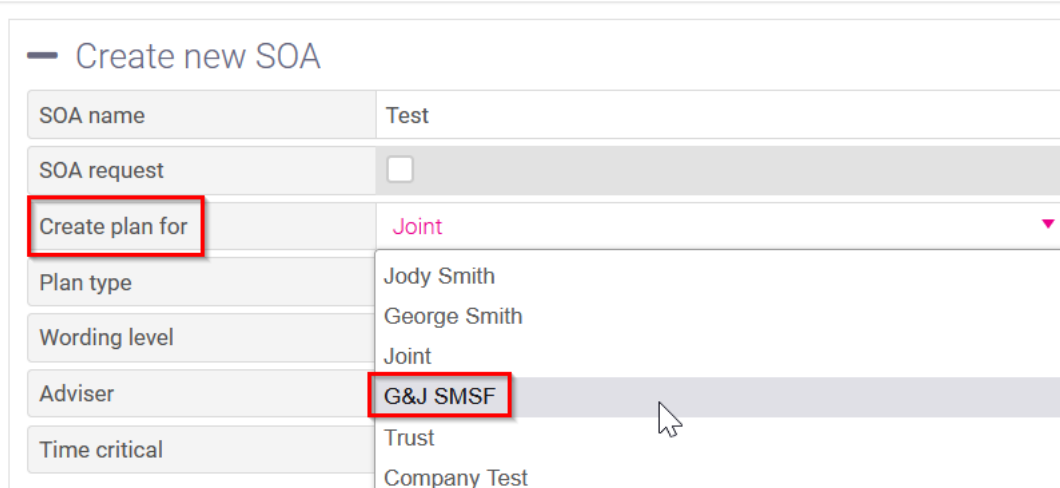
How to generate the report

1. Once the modelling is completed for the client in AdviceOS, go to Planbuilder - > SOA management –> click on 'Create new SOA'

2. Type in a name for the SoA in the 'SOA name' text box:

SOA name	Test
SOA request	☐
Create plan for	Joint ▼
Plan type	Planbuilder - Full SoA ▼
Wording level	Midwinter ▼

3. In the 'Create plan for' drop down, select the SMSF entity that you are going to provide the advice for:

SOA name	Test
SOA request	☐
Create plan for	Joint ▼
Plan type	Jody Smith
Wording level	George Smith
Adviser	Joint
	G&J SMSF
Time critical	Trust
	Company Test

4. In the 'Plan type' drop down, select 'Planbuilder – SMSF'.

Create new SOA	
SOA name	Test
SOA request	☐
Create plan for	G&J SMSF ▾
Plan type	Planbuilder - SMSF ▾
Wording level	Midwinter ▾
Adviser	▾
Time critical	☐

5. From the 'Wording level' drop down, make sure 'Midwinter' is selected.

Create new SOA	
SOA name	Test
SOA request	☐
Create plan for	G&J SMSF ▾
Plan type	Planbuilder - SMSF ▾
Wording level	Midwinter ▾
Adviser	▾
Time critical	☐

6. Select the SMSF SoA template from the user level and click the 'Create SOA' button.

Create new SOA	
SOA name	Test
SOA request	☐
Create plan for	G&J SMSF ▾
Plan type	Planbuilder - SMSF ▾
Wording level	Midwinter ▾
Adviser	▾
Time critical	☐
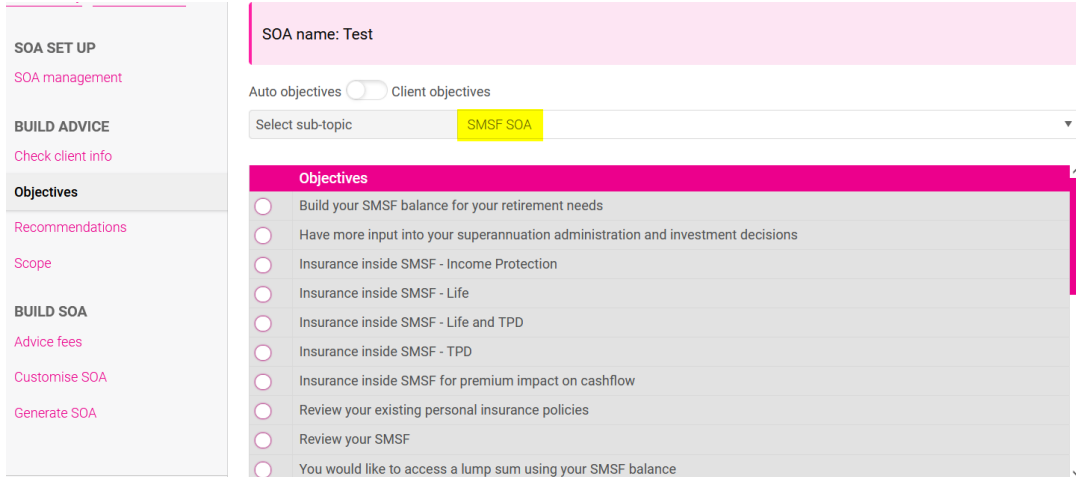
Select a template   ☐ Filter by wording level

	Template level	Owner	Template name	Description
○	User		Midwinter SMSF SoA v1	Midwinter SMSF SoA v1

Create SOA

For steps 7 to 12, follow the steps as you normally would, to generate an SOA via Planbuilder:

7. From the 'Objectives' tab, select the objectives from the 'SMSF SOA' sub topic as shown in the screenshot below:
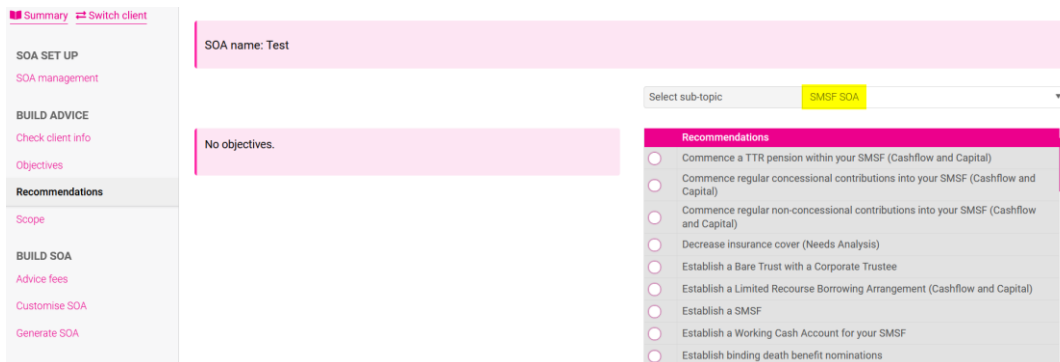
8. From the 'Recommendations' tab, select the recommendations from the 'SMSF SOA' subtopic as shown in the screenshot below:
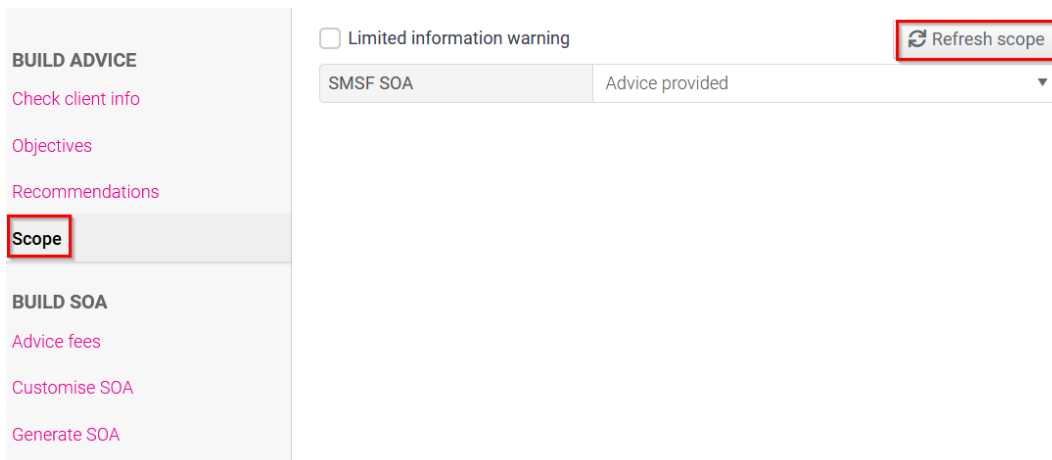

9. In the 'Scope' tab, click on the 'Refresh scope' button.

10. In the 'Advice fees' tab, add the fees as required within the 'Advice cost summary', 'Investments' and 'Insurance' tabs.

11. Go to 'Customise SOA' tab and click on 'Auto-suggest'.

12. In the 'Generate SOA' tab, click the 'Generate Report' button.

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